
SPECIFICATIONS FOR THE INDEPENDENT JOURNAL OF TEACHING AND LEARNING

The *Independent Journal of Teaching and Learning* (The IJTL) is a peer-reviewed journal that appears on the Department of Higher Education and Training (DHET's) approved list of South African Journals. The journal was previously published as a print version ISSN 1818-9687 (Print). As of 2017 The IJTL is an online journal published twice a year open access with ISSN 2519-5670 (Online). The Journal focuses on making a difference to educators at the primary, secondary and tertiary levels. It publishes original contributions of interest to researchers and practitioners in the field of education with a specific focus on applied teaching and learning.

The following contributions will be considered for publication:

- Research-based empirical, reflective or synoptic articles that would be of interest to the educational practitioner;
- Review articles that critically examine research carried out in a specific field;
- Discussion or advocacy papers suitable for publication in the section entitled 'Practitioners' Corner';
- Book reviews that comprise a clear and concise evaluation of recently published books.

Specifications

Manuscripts should be submitted to the editor via the submit article button on The IJTL website, which can be found at <http://ijtl.iae.ac.za>. Articles should be typed in one and a half spacing Arial font size 12, in A4 format, in MS Word and should not generally exceed 6000 words in length, excluding tables, figures and references. Manuscripts must be accompanied by an abstract and originality confirmation. The originality confirmation can also be downloaded off of The IJTL website at <http://ijtl.iae.ac.za>.

The overall style for abstract, titles, headings, figures and references should be in accordance with that of American Psychological Association (APA 2004, 5th ed. Style Manual). Tables and figures should be numbered by Arabic numerals. Each manuscript should be accompanied by a title page and an Abstract of 150 to 200 words on a separate sheet. Manuscripts not conforming to these requirements will not be considered for publication.

The full postal and e-mail address of the author should be included on the title page. Proofs will be sent to authors via email if there is sufficient time to do so. They should be corrected and returned within 48 hours of receipt. The editor reserves the right to publish without proofs having being signed off by the author.

American Psychological Association (APA) Citation system

The APA system emphasizes the date of publication. This must appear within an in-text citation along with the author's name. If the reference does not involve a quotation, only the date need be given as an in-text citation, provide the author's name appears in the signal phrase.

References: examples

Books

Bonnycastle, S. (1996) *In search of authority: A guide literary theory*. Peterborough: Broadview Press.

Articles in journals should include the volume number, issue number and page numbers:

Shattock, M. (2004) 'The Lambert Code: can we define the best practice?' *Higher Education Quarterly* 58(4) pp.229-242.

Newspaper and magazine articles should be listed by title:

Privacy by government. (2003, March 15) *The Mail and Guardian*.

Books with an unknown author should be listed in the References by title:

Oxford English Dictionary. (1990) Oxford University Press.

Other points to note:

- Where two or more works by the same author are included in reference, they are ordered by date of publication.
- If the reference list includes two or more authors with the same last name, the signal phrase before the in-text citation should supply the initial(s).
- For works with three to five authors, identify all authors in the signal phrase or the parentheses the first time that the source is cited. Thereafter use only the first author's name followed by et al.
- If an in-text citation occurs within text in parentheses, square brackets are used for this reference.

- When a work has appeared in an edited collection, information on the editors must be included in the reference.

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